

# GUEST SERVICES AND EXPERIENCE COORDINATOR



Nimmo Bay Wilderness Resort is hiring a Guest Services and Experience Coordinator:

Nimmo Bay is a unique family-owned resort in the heart of Canada's Great Bear Rainforest, on the wild shores of the Pacific Ocean, far away from the everyday.

## **Overview of the position:**

This role is an integral one at Nimmo Bay as they are the main point of contact for our guests from arrival to departure. Through getting to know each of our guests, the Guest Services and Experience Coordinator collaborates with all departments to craft one of a kind highly personalized trip experiences. We are looking for an enthusiastic hardworking individual who is passionate about hospitality. Our ideal candidate enjoys connecting with people, thrives working in a creative and collaborative environment, is a warm communicator and has a keen logistics oriented mindset.

The central focus of this role is to create unforgettable and meaningful guest experiences. Nimmo Bay strives to curate expertly tailored trip itineraries that are designed to go above and beyond guest expectations by weaving magical moments throughout each guest's stay with us. Check out our website [www.nimmobay.com](http://www.nimmobay.com) for a peek into this world.

## **SUCCESSFUL APPLICANTS WILL DEMONSTRATE THE FOLLOWING QUALIFICATIONS:**

- 2+ years of experience in tourism/hospitality or a relevant equivalent.
- An adept ability to solve problems, efficiently, collaboratively and creatively.
- Systematic and procedural strengths while also willing to think outside of the box
- Warm and effective communicator.
- Proficient on POS, google drive, word, excel etc.
- The desire to work in a stunning remote location for part of the year.
- Marine experience is not a must but it is considered an asset.

## **Diversity & Inclusion statement:**

We value our coastal relationships and we prioritize hiring neighbours from the surrounding indigenous communities where Nimmo Bay operates. If you are a local indigenous community member interested in applying, please feel welcome to connect with us directly and we'd love to hear from you.